



## ASCENDAS REAL ESTATE INVESTMENT TRUST

(Constituted in the Republic of Singapore pursuant to a trust deed dated 9 October 2002 (as amended))

### ANNOUNCEMENT

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#### ANNUAL GENERAL MEETING TO BE HELD ON 28 APRIL 2022

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1. **Background:** Ascendas Funds Management (S) Limited, the manager of Ascendas Real Estate Investment Trust (“**Ascendas Reit**”, and the manager of Ascendas Reit, the “**Manager**”), refers to:
  - (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed entities in Singapore to, inter alia, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, teleconferencing or other electronic means;
  - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which sets out the alternative arrangements in respect of, inter alia, general meetings of real estate investment trusts; and
  - (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022) which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation.
2. **Date, time and conduct of AGM:** The Manager wishes to announce that pursuant to the Order, the Annual General Meeting (the “**AGM**”) of the holders of units in Ascendas Reit (“**Units**” and the holders of Units, the “**Unitholders**”) will be convened and held by way of electronic means, on Thursday, 28 April 2022 at 10.00 a.m. (Singapore Time).

The Manager’s Chairman, Dr Beh Swan Gin, and Chief Executive Officer, Mr William Tay Wee Leong, will conduct the proceedings of the AGM.
3. **Notice of AGM and proxy form:** The Notice of AGM and Proxy Form will be sent to Unitholders solely by electronic means via publication on Ascendas Reit’s website at the URL <https://ir.ascendas-reit.com/agm.html>, and have also been made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of these documents will not be sent to Unitholders.

4. **No personal attendance at AGM:** As a precautionary measure due to the current COVID-19 situation in Singapore, to keep physical interactions and COVID-19 transmission risk to a minimum, Ascendas Reit is not providing for physical attendance by Unitholders at the AGM.

The AGM will be conducted virtually. To facilitate unitholder engagement, Ascendas Reit will implement real-time remote electronic voting (live voting) and real-time electronic communications (live Q&A) at the AGM.

5. **Alternative arrangements for participation at the AGM:** Unitholders may participate at the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
- (b) submitting questions to the Chairman of the AGM in advance of, or live at, the AGM ; and
- (c) voting at the AGM:
  - (i) live by the Unitholder or his/her/its duly appointed proxy(ies) (other than the Chairman of the AGM) via electronic means; or
  - (ii) by appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM.

Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions to the Chairman of the AGM in advance of, or live at, the AGM, addressing of substantial and relevant questions in advance of, or live at, the AGM, and voting at the AGM (1) live by the Unitholder or his/her/its duly appointed proxy(ies) (other than the Chairman of the AGM) via electronic means; or (2) by appointing the Chairman of the AGM as proxy to vote on the Unitholder's behalf at the AGM, are set out in the Notice of AGM.

In particular, CPF and SRS investors should note that they (i) may vote live via electronic means at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or (ii) may appoint the Chairman of the AGM as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on Monday, 18 April 2022**, being seven working days before the date of the AGM. For avoidance of doubt, CPF and SRS investors will not be able to appoint third party proxy(ies) (i.e., persons other than the Chairman of the AGM) to vote live at the AGM on their behalf.

**Persons who hold Units through relevant intermediaries:** Persons who hold Units through relevant intermediaries (as defined in the Notice of AGM), other than CPF and SRS investors, and who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream; (ii) submitting questions to the Chairman of the AGM in advance of, or live at, the AGM; and/or (iii) voting at the AGM (a) live via electronic means by being appointed as proxy by their relevant intermediary; or (b) by appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM, should contact the relevant intermediary through which they hold such Units as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

**Key actions to be taken by Unitholders:** In summary, the key actions to be taken by Unitholders if they wish to participate in the AGM, based on the manner in which they hold their Units, are set out in the table below:

	<b>If I hold Units via CDP</b>	<b>If I hold Units through CPF or SRS</b>	<b>If I hold Units through a relevant intermediary</b>
<b>I wish to ask questions in advance, and to attend, speak and vote at the AGM</b>	<p><b>Pre-register</b> at the pre-registration website by <u>10.00 am on 25 April 2022</u></p> <p><b>Submit questions in advance</b> via the pre-registration website, via email or by post by <u>10.00 am on 25 April 2022</u></p> <p><b>Ask questions and vote live at the AGM</b> by accessing the AGM proceedings via the live audio-visual webcast at <u>10.00 am on 28 April 2022</u></p>		<p><b>Approach your relevant intermediary</b> (if your relevant intermediary has not already contacted you)</p>
<b>I do not wish to attend the AGM, but wish to vote by <u>appointing Chairman of the AGM as proxy</u></b>	<p><b>Submit proxy form</b> appointing Chairman of the AGM as proxy via the pre-registration website, via email or by post by <u>10.00 am on 25 April 2022</u></p>	<p><b>Approach your CPF Agent Bank or SRS Operator</b> to submit your votes by <u>5.00 p.m. on 18 April 2022</u></p>	<p><b>Approach your relevant intermediary</b> (if your relevant intermediary has not already contacted you)</p>
<b>I do not wish to attend the AGM, but wish to <u>appoint third party proxy(ies)</u></b>	<p><b>Submit proxy form</b> appointing third party proxy(ies) via the pre-registration website, via email or by post by <u>10.00 am on 25 April 2022</u></p> <p><b>Pre-register your proxy(ies)</b> at the pre-registration website by <u>10.00 am on 25 April 2022</u></p> <p>Your proxy(ies) can <b>ask questions and vote live at the AGM</b> by accessing AGM proceedings via the live audio-visual webcast at <u>10.00 am on 28 April 2022</u></p>	Not applicable	Not applicable

6. **Key dates/deadlines:** The table below sets out the key dates/deadlines for Unitholders to note:

Key dates	Actions
<b>6 April 2022 (Wednesday)</b>	Unitholders, including CPF and SRS investors, may begin to pre-register themselves or, where applicable, their appointed proxy(ies) for the AGM at the pre-registration website at the URL <a href="https://ir.ascendas-reit.com/agm.html">https://ir.ascendas-reit.com/agm.html</a> .
<b>5.00 p.m. on 18 April 2022 (Monday)</b>	Deadline for CPF and SRS investors who wish to appoint the Chairman of the AGM as proxy to vote on their behalf at the AGM to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
<b>10.00 a.m. on 25 April 2022 (Monday)</b>	<p>Deadline for Unitholders to:</p> <ul style="list-style-type: none"> <li>• pre-register for the AGM;</li> <li>• submit questions in advance of the AGM; and</li> <li>• submit instrument appointing a proxy(ies) for the AGM.</li> </ul> <p>Unitholders, including CPF and SRS investors, or, where applicable, their appointed proxy(ies), can ask questions and vote live at the AGM. They must be pre-registered and authenticated.</p>
<b>12.00 p.m. on 27 April 2022 (Wednesday)</b>	<p>Authenticated Unitholders, including CPF and SRS investors, or, where applicable, their duly appointed proxy(ies) who have (or have been) pre-registered will receive an email confirming successful registration, which will contain unique user credentials as well as instructions on how to access the live audio-visual webcast and live audio-only stream of the AGM proceedings (the “<b>Confirmation Email</b>”).</p> <p>Unitholders, including CPF and SRS investors, or, where applicable, their appointed proxy(ies) who have (or have been) pre-registered by the 25 April 2022 deadline but have not received the Confirmation Email <b>by 12.00 p.m. on Wednesday, 27 April 2022</b> should immediately contact Ascendas Reit’s Unit Registrar, Boardroom Corporate &amp; Advisory Services Pte. Ltd., at (65) 6536 5355 (during office hours) or via email at <a href="mailto:areit-agm2022@boardroomlimited.com">areit-agm2022@boardroomlimited.com</a>.</p>
<b>Date and time of AGM</b> <b>10.00 a.m. on 28 April 2022 (Thursday)</b>	<ul style="list-style-type: none"> <li>• Click on the link in the Confirmation Email and follow the instructions to access the live audio-visual webcast of the AGM proceedings and to ask questions and vote live at the AGM via the audio-visual webcast platform; or</li> <li>• Call the telephone number in the Confirmation Email and follow the instructions to access the live audio-only stream of the AGM proceedings.</li> </ul> <p>Unitholders, including CPF and SRS investors, or where applicable, their appointed proxy(ies) must access the AGM proceedings via the live audio-visual webcast in order to ask questions and vote live at the AGM, and will not be able to do so via the audio-only stream of the AGM proceedings.</p>

7. **Annual Report 2021 and Appendix:** Ascendas Reit's Annual Report 2021 and Appendix dated 6 April 2022 (in relation to the proposed renewal of the Unit Buy-Back Mandate) have been published on Ascendas Reit's website may be accessed as follows:

- (i) the Annual Report 2021 may be accessed at the URL <https://ir.ascendas-reit.com/ar.html> by clicking on the "Download PDF" hyperlink under "Annual Report 2021"; and
- (ii) the Appendix dated 6 April 2022 may be accessed at the URL <https://ir.ascendas-reit.com/agm.html> by clicking on the "Appendix to Unitholders" hyperlink under "AGM Documents".

The above documents may also be accessed on the SGX website at <https://www.sgx.com/securities/company-announcements>. Printed copies of these documents will not be sent to Unitholders. Any Unitholder who wishes to receive printed copies of the Annual Report 2021 should submit his/her/its request via the online Request Form which is accessible at Ascendas Reit's website at <https://ir.ascendas-reit.com/agm.html> no later than **11.59 p.m. on Wednesday, 13 April 2022**.

8. **Further information:** For more information, Unitholders can refer to Ascendas Reit's website at the URL <https://ir.ascendas-reit.com/agm.html>, or contact the Manager via email at [a-reit@capitaland.com](mailto:a-reit@capitaland.com).

9. **Important reminder:** Due to the constantly evolving COVID-19 situation in Singapore, Ascendas Reit may be required to change its arrangements for the AGM at short notice. Unitholders should check Ascendas Reit's website at the URL <https://ir.ascendas-reit.com/agm.html> or the SGX website at the <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.

The Manager would like to thank all Unitholders for their co-operation in enabling Ascendas Reit to hold the AGM with the optimum safe management measures amid the ongoing COVID-19 pandemic.

BY ORDER OF THE BOARD  
ASCENDAS FUNDS MANAGEMENT (S) LIMITED  
(Company Registration No. 200201987K)  
As manager of Ascendas Real Estate Investment Trust

Michelle Koh  
Company Secretary  
6 April 2022

## **Important Notice**

The past performance of Ascendas Real Estate Investment Trust ("**Ascendas Reit**") is not indicative of future performance. The listing of the units in Ascendas Reit ("**Units**") on the Singapore Exchange Securities Trading Limited (the "**SGX-ST**") does not guarantee a liquid market for the Units. The value of the Units and the income derived from them may fall as well as rise. Units are not obligations of, deposits in, or guaranteed by, Ascendas Funds Management (S) Limited, as manager of Ascendas Reit (the "**Manager**") or any of its affiliates. An investment in the Units is subject to investment risks, including the possible loss of the principal amount invested. Investors have no right to request that the Manager redeem or purchase their Units while the Units are listed on the SGX-ST. It is intended that holders of Units may only deal in their Units through trading on the SGX-ST.

This announcement is for information only and does not constitute an invitation or offer to acquire, purchase or subscribe for the Units.